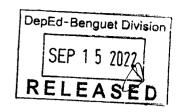


## Department of Education

Cordillera Administrative Region
Schools Division of Benguet



August 15, 2022

DIVISION MEMORANDUM
No. 293 S. 2022

# ADDENDUM AND CORREGINDUM TO DM NO. 260 S. 2022: "INTERIM GUIDELINES OF THE YOUTH COMMISSION ON ELECTION AND APPOINTMENTS (YOUTH COMEA) FOR THE SCHOOL YEAR 2022-2023 FOR THE SCHOOLS DIVISION OF BENGUET

TO: All Public Schools District Supervisors / Private School Administrators

All School Heads (Public and Private)

All SSG and SPG Teacher-Advisers

All YES-O Teacher-Advisers

All BKD Teacher-Advisers

All Others Concerned

- 1. In relation to Division Memorandum No. 260 s. 2022 entitled "Interim Guidelines Of The Youth Commission On Election And Appointments (Youth Comea) For School Year 2022-2023 For The Schools Division Of Benguet," each district is mandated to elect their district SSG / SPG federation officers.
- 2. District Youth Formation Coordinators shall coordinate with the PSDSs / Coordinating Principals for the conduct of the district SSG / SPG Federation Election either face to face or virtually.
- 3. Stated below will be the schedule for the district and division federation of SSG / SPG election:

Activity	Schedule	Link
District Federation Election	Sept. 19-21, 2022	
Deadline of Submission of Application Form with Campaign Video and Picture (Poster)	Sept. 23, 2022	Link for Submission shall be given through the District YFC Group Chat
Announcement of Final List of Candidates to be posted at DepEd Tayo Youth Formation Benguet Facebook Page	September 24, 2022	https://www.facebook.com/ BenguetYouthFormation2021



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### Department of Education

Cordillera Administrative Region Schools Division of Benguet

Campaign Period	September 23 – 28, 2022	
Election of Division SSG / SPG	September 29, 2022	Link for Election shall be given through the District YFC Group Chat
Announcement of Division Federation SSG and SPG	September 30, 2022	https://www.facebook.com/ BenguetYouthFormation2021

- 4. Guidelines on the conduct of SSG and SPG Election:
  - a. Candidates for Division SSG / SPG can only run for three (3) positions. The highest position to be elected shall be carried;
  - b. Candidates for Division SSG / SPG shall only be SSG / SPG of the District Federation President;
  - c. District Federated SSG / SPG presidents are the only eligible to vote for the Division Federation Election;
  - d. Campaign Video should be a maximum of 1 minute and 30 seconds. For candidates to run for more than one position, a separate campaign video will be required for every position desired;
  - e. District Youth Formation Coordinators are to assist the district SSG / SPG president during the division election.
- 5. The positions to be filled will be President, Vice-President, Secretary, Treasurer, Auditor, PIO, Protocol Officer, and Board Members.
- 6. Any provision from DM 260 s. 2022 inconsistent with this Memorandum shall be superseded.
- 7. For clarifications, questions, or concerns, please email us at: <a href="mailto:cliftone.bangseil@deped.gov.ph">cliftone.bangseil@deped.gov.ph</a> and/or <a href="mailto:kenneth.kelcho@deped.gov.ph">kenneth.kelcho@deped.gov.ph</a>.
- 8. Immediate and wide dissemination of this Memorandum is desired.

GLORIA B. BUYA-AO
School Division Superintendent

Encl: Updated Division Election Flow Chart



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Cordillera Administrative Region Schools Division of Benguet

#### **Division Federation Election**

START

The candidate shall submit the accomplished and completed Election Application Form (EAF) to the Youth COMEA.

District
President shall
only be the
candidates

The Youth COMEA shall announce the Official List of Candidates and distribute the link for the conduct of elections for SY 2022-2023 (The Official List will be posted at DepEd Tayo Youth Formation Benguet Page).

The Youth COMEA shall disseminate the schedule and the conduct of elections for SY 2022-2023 in a separate Memo.

The Youth COMEA shall validate and proclaim the winner/s accumulating the highest number of votes and prepare the official results certified by all its members.

The Elected District President can only be the candidates for the Division Federation Election for SY 2022-2023.

NOTE: Campaign period will be minimum of 5 days and maximum of 8 days from the announcement of official list.

END



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